

## Elmtec – Cookie Policy

Elmtec understands that your privacy is important to you and that you care about how your personal data is used and shared online. We respect and value the privacy of everyone who visits [www.elmtec.co.uk](http://www.elmtec.co.uk) and [www.elmtec-sketchup.co.uk](http://www.elmtec-sketchup.co.uk) (“Our Sites”)

This Cookie Policy explains the use of cookies, as defined below, on Our Sites. Please refer to our main Data Protection Policy for full details on how we collect and process other personal data.

### 1. Definitions of Cookie

A “Cookie” means a small text file placed on your computer or device by Our Sites when you visit certain parts of Our Sites and/or when you use certain features of Our Sites. This automatically recognises your PC the next time you visit the site, and could be used to allow a website to be tailored to your interests, or give us data on website usage for example

### 2. Our Use of Cookies

2.1 Our Sites may place and access certain **first party Cookies** on your computer or device. First party Cookies are those placed directly by Us and are used only by Us. We use Cookies to facilitate and improve your experience of Our Sites.

2.2 By using Our Sites, you may also receive certain **third-party Cookies** on your computer or device. Third party Cookies are those placed by websites, services, and/or parties other than Us. Third party Cookies are used by services embedded in Our Sites including YouTube.

2.3 In addition, Our Sites uses **analytics services** such as Google Analytics which also use Cookies. Such services use cookies to collect and analyse usage statistics, enabling Us to better understand how people use Our Sites.

### 3. Acceptance

Your acceptance of this Cookie Policy is deemed to occur upon your first use of Our Sites. If you do not accept and agree with this Cookie Policy, you must stop using Our Sites immediately. Alternatively, you could disable Cookies in your browser, although this may impact the performance of certain features on our website.

### 4. Changes to Our Privacy Policy

We may change this Privacy Policy from time to time (for example, if the law changes). Any changes will be immediately posted on Our Sites and you will be deemed to have accepted the terms of the Privacy Policy on your first use of Our Sites following the alterations. We recommend that you check this page regularly to keep up-to-date.